MENDON-UPTON REGIONAL SCHOOL DISTRICT

School Committee Meeting
Professional Development Center – Nipmuc Regional High School
Monday, August 8, 2016

Committee Present:
Leigh Martin, Dorothy Scally, Diane Duncan, Pam Angenent, Phil DeZutter, Tanna Jango

Administration Present:
Joseph Maruszczak, Superintendent of Schools
Jay Byer, Business/Finance
Dennis Todd, Director of Student Support Services
Maureen Cohen, Director of Curriculum

I. CALL TO ORDER

The meeting was called to order at 7:04 pm by Diane Duncan. The Pledge of Allegiance was recited.

II. APPROVAL OF AGENDA/MINUTES

Approval of Agenda
MOTION: On a motion of Tanna Jango, seconded by Dorothy Scally, to approve the agenda.
VOTED: Unanimously approved

Approval of Open Session Minutes of June 20, 2016
MOTION: On a motion of Leigh Martin seconded by Dorothy Scally, to approve the Open Session minutes of June 20, 2016
VOTED: Unanimously approved

III. COMMUNITY COMMENTS – Not Applicable

IV. SUPERINTENDENT COMMENTS

MURSD Before & After School Care Program
Superintendent Maruszczak informed the School Committee the Before and After School Care programs at Miscoe and Memorial for the upcoming school year is at full capacity: Miscoe has 46 Before School and 56 After School; Memorial has 65 Before School and 65 After School. There are currently 10 families on wait list for AM program and 15 for PM program. Superintendent Maruszczak is working on a creative solution however the program size is limited due to space and growth.

Annual Leadership Team Retreat
Leadership team once again attended a 2 day retreat to reflect on the previous school year and start planning for 2016-17. The event was very positive and facilitated team building.
Most of the time was spent assessing the district’s progress on existing goals, analysis of quantitative and qualitative data such as the K12 Insight Survey result and building new/updated goals for 2016-17. The follow will be areas of focus:

- Improving and streamlining communication with all stakeholders
- Assessing and improving resources/programming to better address student social-emotional learning
- Using high quality common assessments across all grade levels and content areas
- Improving the district’s curriculum, as evidenced by the completion of Stage 1 & Stage 2 (UbD Model) for all courses
- Continued improvement of the delivery of special education services through the inclusion model

Goals and actions plans will be presented to School Committee for approval on September 12.

**Update on Summer Construction (Solar Carports) & Technology Infrastructure Upgrades**

Superintendent Maruszczak updated the School Committee on the various projects occurring over the summer months:

- **Solar Carports at Miscoe:** construction is progressing where the steel girders and solar panels are on site and the canopy structures are being constructed. Construction phase should be complete sometime during the week of August 15. Approval from National Grid and final connection to meter will occur within the next six weeks.
- **LED lighting project is nearly complete:** 75% complete at Nipmuc; 100% at Memorial; Auditorium at Miscoe and 33% at Clough. All work will be done by August 22.
- **Upgrades to WiFi in all Schools:** project complete at Clough and Memorial. Nipmuc will be complete by August 12. Miscoe had more work done where 100,000 feet (!) of new voice and data wiring will be installed by August 26. When complete, Miscoe and Clough will share 1GB/sec/1000 students of bandwidth with Memorial and Nipmuc will share the same. New network is being built as one consistent wireless network across the district not four separate ones.
- **Dissemination of MacBooks:** 190 out of 240 MacBooks for professional staff have been handed out and Anthony Amitrano has provided training. Also additional training has been provided on the transition to Gmail and basic Google applications.
- **Provision of New HP Desktops:** Labs and offices in the four schools are not having the five-year old HP desktops replaced with new machines. Three students have been assisting Joe with this project.

**V. NEW BUSINESS**

*English Language Learner (ELL) Programming & Results*

Kelly Blain, MURSD ELL Teacher/Coordinator was introduced to the School Committee. Superintendent Maruszczak commended the ELL program for its outstanding job in providing services to our ELL students in the district. Ms. Bain presented a PowerPoint about the program. Highlights include the following:

- Currently there are 20-24 students in the program.
- Students are bilingual/multilingual where home language is not English
- Mission is to support students to obtain English language proficiency and provide support to the parents
• In time, students to become proficient (can take years) where the student is monitored
• Age, grade, experience are factors for how long students are in the program.
• MCAS results and teacher's reviews as well of other factors are taken into consideration before a student exit the program
• ELL program includes pulling the student out of class and working one on one or in small groups to help improve listening, speaking and writing skills
• Annual testing to track progression. Average student is pulled out 3x per week but a student just beginning can be pulled out each day.
• WIDA standards are used; curriculum include national Geographic Learning and software Imagine Learning assist the student to learn and helps track progress.
• Student growth percentile has increased each year; MURSD SGP is 70%. This is outstanding compared to other districts in the State.

Final Status Report on 2015-16 District Action Plans
Superintendent Maruszczak presented an update on the District Action Plans for the 2015-16 school year. He presented a PowerPoint and discussed the key actions completed and in progress for each of the five goals. A copy of the PowerPoint is attached.

VI. CORRESPONDENCE

Diane Duncan read 2 thank you notes from retired teachers

VII. Other Matters Not Anticipated By The Committee Within 48 Hours Of The Posted Meeting – None

VIII. FUTURE AGENDA ITEMS

• FY2016 Financial Closeout - August 22
• K12 Insight Survey Results & Analysis – August 22

IX. EXECUTIVE SESSION

MOTION: On motion of Phil DeZutter, seconded by Dorothy Scally to adjourn.
VOTED: Unanimously approved

Meeting adjourned at 8:10 p.m.
Minutes by Kelly A. McElreath